

# REVIEW CLASS #05

| Business in focus

## **Dialogues/Business in Focus**

Let's remember some structures and some useful language from our dialogue and Business in Focus classes!

**1. We do, there have been some crucial developments. First off, there have been some problems with our contractors in Mexico.**

Temos, houve alguns progressos cruciais. Em primeiro lugar, houve alguns problemas com nossos empreiteiros no México.

**1.1 Yes. I got in touch with the local suppliers, and they said they're ready to deliver whatever we might need on a week's notice. We're really just waiting for the paperwork to be ready.**

Sim. Eu entrei em contato com os fornecedores locais, e eles disseram que estão prontos para entregar o que a gente precisar no prazo de uma semana. Estamos, na realidade, apenas esperando que a documentação fique pronta.

- ***“There have been”*** is one of many uses of *“there be”*, which can be used with modals and in any tense referring to different times. *“There can be only one meeting this morning.” “There had been two updates already”, “there could be some problems with this kind of program.”*

- **“Ever”** suffix after question words - indicates that it doesn't matter, what/when/where/how, the outcome is the same.
- **“Really”** can be used as *“in truth/to be honest.”*
- **“A week's notice”** means to notify someone one week in advance.
- **Project discussion** - selecting the most important and urgent points is essential.

## **2. What did you use to do? Why do you miss it so much?**

O que você costumava fazer? Por que você sente tanta falta?

## 2.1 Is that something you enjoy? Because, to be honest, that's definitely not my cup of tea. I'd rather know what to expect than to have to reinvent the wheel every other day.

Isso é algo de que você gosta? Porque, pra ser sincera, isso certamente não faz a minha cabeça. Eu prefiro saber o que esperar do que ter que reinventar a roda dia sim, dia não.

- **“Used to”** refers to actions or past states present in routine, that are no longer happening.
- **“Miss”** can mean to feel the absence of something, not hit a target or fail to be present for something.

- **“Cup of tea”** is a noun referring to something you enjoy and appreciate, or not.
- **“I’d rather ... than”** is very commonly used when speaking about preferences.
- **“Every other”** alternating periods of time: every other day/every other week/every other month/every other minute.
- Discussing motivation involves listening to the other person, being a good listener will help you be more empathetic and is key to making a difference.



### **3. That's one of the reasons why I thought you'd make a good team leader. Thanks for proving me right!**

Essa é uma das razões pelas quais eu achei que você daria um bom líder de equipe. Obrigada por provar que eu estava certa!

### 3.1 What I wanted to talk to you about, though, is the compensation I believe I should receive for my new responsibilities.

O que eu queria conversar contigo, no entanto, é a compensação que eu acredito que deveria receber pelas minhas novas responsabilidades.

- **“Make”** - create/force/prepare/perform/acquire/be suited for/assume specific function.

- **“Prove (someone) right”** involves showing concrete results that go against someone’s expectations.
- **“That”** as a relative clause is optional, when in doubt, it is better to use it.
- Negotiating a raise - confidence and solid arguments are essential.

#### **4. You have always been a consistently good worker.**

Você sempre tem sido um trabalhador consistentemente bom.

## 4.1 If I were you, I'd accept the offer right away, then. It's a once-in-a-lifetime opportunity!

Se eu fosse você, aceitaria a oferta imediatamente, então.  
É uma oportunidade única!

- **“Have been”** refers to something that is true until now, but began in the past.
- **“Consistently”** and other -LY adverbs used for modifying verbs and adjectives *“positively/quickly/expressively/remarkably”*.

- **“Worker”** can be substituted for *“employee”* in more formal contexts.
- **“If I were you”** is a very specific structure, used only for things that you wish were true but are impossible at the moment.
- **“Right Away”** can be used in any time tense, it is perfectly acceptable when speaking about the future and the past, to mean *“as soon as/immediately”*. *“Right now”* is better used in the present, meaning *“at this moment”*.

## 5. I spoke to our colleagues in the Legal department.

Eu falei com os nossos colegas no departamento Jurídico.

- ***Most common departments*** - Legal/IT/Human Resources (HR)/Marketing/Sales/Logistics/Financial/Research and Development (R&D)/Quality Control (QC)/Quality Assurance (QA)/Public Relations (PR)/Production.

! Não esqueça de fazer a prática no  
**MEMORIZATION**  
● **HACK**